

CVC Exchange: Transcripts

September 2025



California
Community
Colleges

California
Virtual Campus

TOPICS

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- Questions

STUDENT JOURNEY VIDEO



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Student EligibilityTranscriptsFinancial AidAboutSupport

LOG INEducators Click Here >



California Virtual Campus

Enroll in an online course at another California Community College without the hassle of filling out a separate application!

[STUDENTS START HERE](#)

Winter courses will start appearing on Monday, October 20 and spring courses on Monday November 3.

Students: Some course numbers have changed to match the statewide Common Course Numbering (CCN) system. When searching for fall 2025 classes, you may notice these new course numbers. Click this banner to learn more.

How It Works

1

Search for online courses offered at other California Community Colleges when you can't find what you need at your own college.

2

Add the class you're looking for without filling out a new application.

3

If eligible, your registration will be confirmed within minutes!

HOME CALIFORNIA COLLEGE

☒ I currently attend a California Community College:
Cypress College

☐ I do not currently attend a California Community College.

SEARCH BY

☐ CSU BREADTH Requirements
☐ ICETC Requirements
☐ Cal-GETC Requirements
☐ Home College Course Name
☒ Keyword

COURSE CODE OR NAME

Enter a course code or name

Find Classes



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TRANSCRIPT INFORMATION: STAFF/ADMIN

OVERVIEW: <https://www.cvc.edu/educators/processing-transcripts/>

SENDING

- Automated transcript sending officially launched in August 2025 for colleges that use Parchment as their transcript vendor (free to students/colleges)
- [CVC Exchange Transcript Sending Matrix](#)

RECEIVING

- Home Colleges must still process/evaluate transcripts for CVC Exchange students (transcripts may expire after 30 days if not opened/downloaded)
- [CVC Exchange Transcript Receiving Matrix](#)



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ADMIN DASHBOARD: TERM TRANSCRIPT REPORT

Administrator Dashboard for CVC Exchange

Settings

Accounts

Create / Edit user accounts and view user account details such as role / attributes.

Create User

Create new user accounts and set exchange, district and campus level permissions.

Log History

Displays a record of all actions taken by Exchange, District and Campus administrators.

Feature Healthchecks

Quick overview of general Exchange setup. Here you can easily check if some action is required.

Course Search Reports

Saved Exchange Courses

This report displays the aggregate count of the courses that students saved to their dashboard.

Saved Searches

This report displays the number of general education requirement and course searches that students save to their dashboard.

Top Searches

Course Management

Exchange Courses

Make courses visible or hide them from the student view.

Sections

Make sections visible or hide them from the student view.

Session Management

Configure your session details and import sections.

CSV Validation

Preview results of a CSV import.

Requirements

See available requirements.

Cross Registration Management

Enrollments

Review enrollments.

Financial Aid Requests

View, Approve or Deny Financial Aid requests

Term Transcript Report

Review transcripts to be sent to home colleges by term

CCCApply Counts

Count of students who clicked to apply to another college through OpenCCC.

Quick Guide

TRANSCRIPT INFORMATION: STUDENTS

Transcript Information:

cvc.edu/students/transcripts-students/

Official Transcripts:

cvc.edu/students/transcriptordering/

SUPPORT RESOURCES

ADMINISTRATORS	
CVC Exchange Admin Homepage	https://www.cvc.edu/educators/exchange/
Admin Login	https://search.cvc.edu/exchange/admin/sign_in
College Documentation	https://cvc-oei.atlassian.net/wiki/spaces/CEADP/pages/2299035649/Overview
Self Support / FAQ / Videos	https://cvc.freshservice.com/support/solutions
Support	support@cvc.edu

STUDENTS	
CVC Exchange Homepage	https://www.cvc.edu/
Student Login	https://search.cvc.edu/users/sign_in
Self Support / FAQ / Videos	https://cvc.freshservice.com/support/solutions
Support	cvc.customersupport@parchment.com

FUTURE/RECORDED TRAININGS

CVC Exchange Training Opportunities

The CVC offers various Exchange training sessions throughout the year. All trainings are available on-demand on the [CVC Support Documentation & Videos](#) page. Colleges may also email support@cvc.edu to set up individual trainings.

Upcoming Trainings

EXCHANGE OVERVIEW

Tuesday, October 14 at 1 PM

Discover the nuts and bolts of the CVC Exchange, including resources and reports. All are welcome, but especially beneficial for Home College counselors.

[Click here to register](#)

ADMISSIONS & RECORDS

Thursday, October 16 at 2 PM

Review the admissions processes and procedures associated with the Exchange, and discuss common student errors.

[Click here to register](#)

ADMINISTRATIVE PROCESSES

Tuesday, October 21 at 1 PM

Understand the administrative processes - including, account management, tuition set up, and student payments - involved with the CVC Exchange. Recommended for both IT and student services.

[Click here to register](#)

FINANCIAL AID

Thursday, October 23 at 2 PM

Explore the financial aid request process and new dashboard. Intended for both financial aid teams and counselors.

[Click here to register](#)

TRANSCRIPTS

Tuesday, October 28 at 1 PM

Familiarize yourself with the new automated transcript process funded by the CVC! This training is especially beneficial for transcript evaluators and admissions/records teams.

[Click here to register](#)

<https://www.cvc.edu/educators/exchange/exchange-training/>

Questions?

Thank you!

CVC Exchange Support

support@cvc.edu



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