Home College Readiness Checklist

In preparation for joining the CVC Exchange, colleges are encouraged to review the *Home College Readiness Checklist*. This checklist allows colleges to ensure the appropriate resources are available and prioritize implementation and participation in the CVC Exchange.

As a *Home College*, the below items are needed for a college's students to use the automated cross-enrollment functionality of the CVC Exchange:

- o Enable Canvas trust relationship
- o Enable Canvas API
- o Configure college identification provider (IdP) and single sign-on (SSO) proxy to send the following attributes upon successful authentication: (a) CCC-ID, (b) first name, (c) last name, (d) email, (e) display name, (f) local user ID, (g) affiliation, and (h) EPPN.
- o Ensure the district/college MIS code is provided through EPPN
- o Sign the CVC Financial Aid Consortium Agreement
- o Enable eTranscript receiving
- o Admin Panel roles and access
- o Participate in and/or review Financial Aid and Admissions training materials

Resources for Colleges

Included below are several helpful documents to address questions about the CVC Exchange, provide online resources and give an overview of CVC. There is also a FAQ section for other commonly asked questions. More detailed information, organized by user group, is also available at cvc.edu/exchange. For additional questions and/or concerns related to *Home College Readiness*, please contact a member of the CVC College Success Team at support@cvc.edu.

- o CVC Exchange Student Demo Video
- o Exchange One Pager
- o Online Resources One Pager
- o CVC Exchange Overview Presentation
- o Frequently Asked Questions