

**Online Education Initiative Steering Committee
Friday June 6, 2014, 9:30 am-4:30 pm**

**Courtyard Marriott LAX/Century Blvd
6161 W. Century Blvd
Los Angeles CA**

AGENDA

9:30 – 9:45, Welcome and Announcements (John Makevich, Joe Moreau)

9:45 – 10:15, OE Consortium Pilot Colleges Call for Participation Response (Joe Moreau, Henry Burnett)

10:15 – 10:40, Online Learning and Student Outcomes in California’s Community Colleges: PPIC Report
(Fabiola Torres)

10:40 – 10:55, Steering Committee Communications in Basecamp (Steve Klein)

10:55 – 11:10, Technology Solutions for Remote Meeting Participants (John Ittelson, Steve Klein)

11:10 – 11:45, Organizational Structure and Reporting Relationships Between OE Consortium and OEI Steering Committee (John Makevich, Fabiola Torres, Joe Moreau, Ric Matthews)

11:45 – 12:15, Project Management, Tasks and Timelines (Carol Lashman, Steve Klein)

12:15 – 1:30, Lunch and Discussion with Work Groups

1:30 – 2:45, Status Reports from Task Force Work Groups (Work Group chairs)

2:45 – 3:10, Frequently Asked Questions Document (Sandoval Chagoya)

3:10 – 4:15, Discussion of Follow Up Questions from May 16 meeting (Fabiola Torres, Arnita Porter)

Issues to discuss may include:

- Balancing political urgency with thoughtful and deliberate planning.
- Sending out enough information/surveys to colleges vs. sending out too much information or too many surveys.
- Working with pilot colleges to determine priorities, such as providing dedicated support.
- Clarification needed for expectations, policies, and procedures for students enrolling in sections offered by their home college.
- Clarification of governance structures for Steering Committee and Consortium (perhaps continued from earlier agenda item).
- How to most effectively get feedback from pilot institutions to increase overall capacity to get students through degree-to-transfer programs.
- Basecamp: challenges or recommendations.

4:15 – 4:30, Closing remarks, adjourn (John Makevich, Joe Moreau)

ADDITIONAL INFORMATION

Work Group Leadership/Chairs:

- **Online Education Consortium** (Arnita Porter, Henry Burnett)
 - **Bylaws Sub-group** (Arnita Porter, Carol Lashman)
 - **Pilot Colleges Sub-group** (Tom Burke, Henry Burnett)
- **Academic Affairs** (Ric Matthews)
- **Common Course Management System** (Joe Perret, Fred Sherman)
- **Student Services** (Ray Sanchez, Anita Crawley)
- **Professional Development** (Dan Crump, Pat James)

Calendar of Future Meetings

In-person meetings (9:30am to 4:30pm):

- Friday, July 4 – *NO MEETING, INDEPENDENCE DAY*
- Friday, August 1 – SAC-adjacent
- Friday, September 5 – LAX-adjacent
- Friday, October 3 – SAC-adjacent
- Friday, November 7 – LAX-adjacent
- Friday, December 5 – SAC-adjacent

ONLINE meetings (9:30am to 12:00pm):

- **Friday, June 27 (would be the 20th, but that conflicts with annual Online Teaching Conf.)**
- Friday, July 18
- Friday, August 15
- Friday, September 19
- Friday, October 17
- Friday, November 21
- Friday, December 19