

**Online Education Initiative Steering Committee  
Friday April 4, 2014, 10:00 am-3:15 pm**

Courtyard Marriott LAX/Century Blvd  
Room: Runway A & B  
6161 W. Century Blvd  
Los Angeles CA

**CCC Confer Phone and Video Conferencing Information**

***PRIOR TO YOUR FIRST CCC CONFER MEETING***

**[Test Your Computer Readiness](#)  
[Connect with Your Mobile Devices](#)**

**PARTICIPANT DETAILS**

- > Dial your telephone conference line: [1-913-312-3202](tel:1-913-312-3202) or [1-888-886-3951](tel:1-888-886-3951)
- > Cell phone users dial: [1-913-312-3202](tel:1-913-312-3202)
- > Enter your passcode: 657474
- > Go to [www.cccconfer.org](http://www.cccconfer.org)
- > Click the Participant Log In button under the Meet & Confer logo
- > Locate your meeting and click Go
- > Fill out the form and enter the passcode: 657474

**PARTICIPANT CONFERENCE FEATURES**

- \*0 - Contact the operator for audio assistance
- \*6 - Mute/unmute your individual line

**FOR ASSISTANCE**

CCC Confer Client Services - Monday - Friday between 8:00 am - 4:00 pm  
Phone: [1-760-744-1150](tel:1-760-744-1150) ext 1537 or 1554  
Email: [clientservices@cccconfer.org](mailto:clientservices@cccconfer.org)

**AGENDA**

**10:00-10:15 am**

**Welcome**

Joe Moreau

Tim Calhoon

Bonnie Edwards

**10:15-10:45 am**

**OEI Steering Committee Self Introductions**

**10:45-11:15 am**

**Online Education Initiative Overview**

Joe Moreau

**11:15-11:20 am**

**Travel Reimbursement**

Bruce Racheter

**11:20-11:45 am**

**Approval of OEI Steering Committee Charter**

Joe Moreau

Tim Calhoon

**11:45-12:15 pm**

**Nominations and Election of OEI Steering Committee Chair and Vice Chair**

Joe Moreau

Tim Calhoon

**12:15-1:00 pm**

**Lunch**

**1:00-1:30 pm**

**Overview and Orientation to Task Force Working Groups**

Henry Burnett, Anita Crawley, Pat James, Ric Matthews, Fred Sherman.

**1:30 -2:15 pm**

**Break Out Session to Form Preliminary Membership of Task Force Working Groups**

Initial organization of each Task Force Working Groups including scope, goals, timeline.

**Online Education Consortium (Henry Burnett)**

**Academic Affairs & Common Course Management System (Ric Matthews & Fred Sherman)**

**Student Services** (Anita Crawley)

**Professional Development** (Pat James)

**2:15-2:45 pm**

**Summary Reports from Task Force Working Groups**

Pat James

**2:45-3:15 pm**

**Plans for Next Meeting, Adjourn**

OEI Chair